



1Click Property Management LTD

Tenancy Application Form

Please complete this form to apply for the tenancy at the address below. The information you provide is for applying for this tenancy and may be used for a credit and reference check. Your privacy is protected under the Privacy Act 1993.

Tenancy details			
Property address:			
Commencement Date:	Contract for how long:	No. of Occupants:	Pets:
Applicant details			
Full name:	Date of birth: / /		
Phone number:	Mobile phone:		
Email:			
Current address:			
How long have you lived there?	Years:	Months:	
Please state why you are leaving this address:			
Identification			
Please provide photo identification, such as your driver's licence, passport.			
Driver's licence number:	Version (5b). (if applicable)		
<i>NB: Provision of this number is voluntary and will only be used to verify your identity and for carrying out a credit check</i>			
Car/vehicle registration number:			
Make and model:			
Alternative form of ID e.g; Passport No.			



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Emergency contact	
Name:	
Address:	
Phone number:	Mobile phone:
Email:	

Current landlord's/property manager details	
If you are currently renting, please provide your landlord's name and contact details.	
Current Landlord/Property Manager Name:	
Phone number:	Mobile phone:
Email:	
May I contact this person for a reference?	Yes / No (Please circle)

References	
Please provide three referees that I can contact. Referees can be a friend, your current employer and previous landlord/property manager who knows you well.	
One of your referees should be able to provide a reference about your creditworthiness. Please let these people know I may be contacting them for a reference.	
Referee name 1 (Personal):	Phone:
.....
Email:	
.....	
Referee name 2 (Current Employer):	Phone:
.....
Address of Employer	Email:
.....
Time with Employer:	Years Month WINZ No (if any)
.....
Referee name 3 (Previous Landlord/Property Manager):	Phone:
.....
Email:	Time at Address: Years Months
.....
Signature	



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I authorise the Landlord/Property Manager to:

- collect, retain and use this information for the purpose of assessing my creditworthiness and suitability for the tenancy; and
- disclose information about me, whether collected from me directly or from any other source, to any other credit provider or any credit reporting agency for the purposes of providing or obtaining a credit report (which will involve the credit reporting agency providing information about me to the Landlord/Property Manager).

I understand that the credit reporting agency:

- may hold my information on their credit reporting database and use it for providing credit reporting services, and they may disclose my information to their subscribers for the purpose of credit checking or debt collection; and
- as part of providing a credit report, may check the Ministry of Justice fines database for any overdue fines I may have.

Signed by Applicant:

Date Signed:

Under the Privacy Act 1993, you have the right to ask for a copy of all information held about you, and have the right to request the correction of any incorrect information.